

**Corporate Performance & Resources Scrutiny Report**  
**Budget Monitoring as at 31st October 2023 - Detail Monitoring**

Division	Working Budget				Forecasted				Oct 2023 Forecasted Variance for Year £'000	Notes	Aug 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
<b>Chief Executive</b>											
Chief Executive-Chief Officer	242	0	-260	-19	237	0	-260	-23	-5		-30
Chief Executive Business Support Unit	709	-4	-585	121	502	0	-585	-83	-204	Underspend on salaries due to one staff member being on maternity leave, three vacant posts, no commitment due to recruitment freeze.	-111
<b>Chief Executive Total</b>	<b>951</b>	<b>-4</b>	<b>-845</b>	<b>102</b>	<b>739</b>	<b>0</b>	<b>-845</b>	<b>-106</b>	<b>-209</b>		<b>-141</b>
<b>People Management</b>											
TIC Team	246	-101	-221	-76	304	-61	-221	23	99	Additional support for office downsizing, funding to be confirmed (£64k). Income efficiency target (£35k) not likely to be delivered in 2023/24.	95
Social Care Workforce Development Programme	725	-446	1	280	831	-552	1	280	-0		0
Practice Placements	69	-67	0	2	86	-84	0	2	-0		-0
Business & Projects Support	262	0	-275	-13	236	0	-275	-39	-26	£18k salary efficiency target not met. Offset by savings on Supplies and Services and staff member working reduced hours.	-18
Payroll	913	-386	-285	241	1,029	-404	-285	339	97	Salary efficiency targets not met (£80k) along with £41k in year overspend on agency staff to deal with volume of recruitment work being undertaken. This is partially offset by vacant posts during the year.	72
People Services – HR	913	-291	-786	-164	1,012	-276	-786	-50	114	£108k salary efficiency savings not met. £75k temp unfunded posts to implement new recruitment system. This is partially offset by vacant posts during the year.	94
Employee Well-being	833	-381	-423	28	834	-386	-423	25	-3		4
Organisational Development	507	-42	-498	-32	703	-211	-498	-5	27	Income efficiency target not achieved	31
Employee Services – HR/Payroll Support	149	0	-132	17	148	0	-132	17	-1		5
School Staff Absence Scheme	0	0	0	0	383	-383	0	0	0		-0
DBS Checks	143	0	0	143	121	-2	0	118	-25	Underspend based on this and past year's expected volume of checks required.	-25
<b>People Management Total</b>	<b>4,759</b>	<b>-1,714</b>	<b>-2,619</b>	<b>426</b>	<b>5,687</b>	<b>-2,360</b>	<b>-2,619</b>	<b>709</b>	<b>282</b>		<b>257</b>
<b>Admin and Law</b>											
Democratic Services	2,237	-304	2,380	4,313	2,161	-331	2,380	4,210	-103	Underspend on members pay & allowances (£76k) along with additional income from the HRA (£27k)	-101
Democratic Services - Support	550	-8	-494	47	514	-36	-494	-16	-63	Underspend on supplies & services (£16k), short term vacant posts during the year (£42k), additional income for work undertaken by Partneriaeth (£5k)	-35
Corporate Management	0	0	296	296	0	0	296	296	0		0
Civic Ceremonial	28	0	21	48	14	0	21	34	-14	Underspend on members hospitality/expenses, & transport cost savings following reducing from two vehicles to one.	-12
Land Charges	105	-287	20	-163	124	-197	20	-54	109	Shortfall in income due to low demand for searches due to downturn in the housing market	105
Police and Crime Commissioner	0	0	0	0	22	-22	0	0	0		0
Legal Services	2,139	-285	-1,511	342	2,112	-268	-1,511	332	-9		0
Central Mailing	49	0	1	49	27	-4	1	24	-26	Saving on franking machine leasing costs	-24
<b>Admin and Law Total</b>	<b>5,106</b>	<b>-884</b>	<b>711</b>	<b>4,933</b>	<b>4,974</b>	<b>-858</b>	<b>711</b>	<b>4,827</b>	<b>-106</b>		<b>-67</b>

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<b>Marketing &amp; Media</b>											
Marketing and Media	790	-69	-177	544	715	-61	-177	477	-67	Underspend due to three vacant posts not being filled due to recruitment freeze	-58
Translation	576	-56	-502	19	481	-56	-502	-77	-95	Underspend on salaries, one staff member on maternity leave, one vacant post that will now to be filled in the current financial year, along with smaller underspends on supplies & services (£183k), offset by an overspend on set up and configuration of new communications software.	-80
Customer Services Centres	1,267	-380	-762	125	1,132	-376	-762	-7	-131	(£183k), offset by an overspend on set up and configuration of new communications software.	-97
Yr Hwb, Rhydaman a Llanelli	110	-99	8	19	90	-48	8	50	30	Shortfall in income mainly due to decreased demand for desk space rental	32
<b>Total Marketing &amp; Media</b>	<b>2,743</b>	<b>-604</b>	<b>-1,432</b>	<b>707</b>	<b>2,417</b>	<b>-541</b>	<b>-1,432</b>	<b>444</b>	<b>-263</b>		<b>-203</b>
<b>Statutory Services</b>											
Elections-County Council	115	0	129	244	115	0	129	244	0		0
Registration Of Electors	179	-3	243	419	330	-154	243	419	-0		-0
Registrars	592	-407	192	376	642	-458	192	376	0		-0
Coroners	366	0	8	374	437	0	8	445	71	Large increase in number of cases being referred to the Coroner in general. Corresponding increase in volume and cost of toxicology and histology reports. Post mortem fees have doubled in the last 2 years due to increase in rates charged. Undertakers fees increased by 11.5%, Mortuary Fees increased by 5%.	99
Electoral Services - Staff	281	0	-291	-9	239	0	-291	-52	-43	Vacant post. Not being filled in current year.	-50
<b>Statutory Services Total</b>	<b>1,532</b>	<b>-410</b>	<b>281</b>	<b>1,404</b>	<b>1,763</b>	<b>-612</b>	<b>281</b>	<b>1,432</b>	<b>29</b>		<b>49</b>
<b>Regeneration, Digital &amp; Policy</b>											
Regeneration Management	311	0	38	349	347	0	38	385	36	Overspend due to cessation of staff time that we are able to charge to grants	38
Betws wind farm community fund	87	-87	1	1	87	-87	1	1	0		0
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0		0
Llanelli Coast Joint Venture	160	-160	5	5	132	-132	5	5	-0		0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	365	0	5,623	5,988	365	0	5,623	5,988	-0		0
Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent	402	0	89	490	402	0	89	490	0		-0
Community Development and External Funding	576	0	109	686	576	0	109	686	-0		-0
Period Dignity Grant	0	0	0	0	105	-105	0	0	0		0
Wellness	275	0	19	294	275	0	19	294	-0		-0
Swansea Bay City Deal	0	0	24	24	-0	0	24	24	-0		-0
South West Wales Corporate Joint Comm	0	0	0	0	10	-10	0	-0	-0		-0
Information Technology	5,786	-970	-3,792	1,024	5,703	-963	-3,792	948	-76	6 vacant posts which will not now be filled as a result of the recruitment freeze.	-23
Welsh Language	141	-11	-153	-24	117	-11	-153	-48	-24	Part year vacant post not currently being filled due to recruitment freeze	-9
Chief Executive-Policy	737	-33	-786	-83	744	-33	-786	-75	7		8

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Public Services Board	6	0	0	6	15	-9	0	6	-0		0
Armed Forces Covenant Scheme	0	0	0	0	73	-73	0	0	0		0
Armed Forces and Remembrance	5	0	0	5	1	0	0	1	-4		-2
Property	1,016	-95	-1,251	-330	916	-10	-1,251	-345	-15	Shortfall of £85k in external income offset by £66k staffing savings due to 3 vacant posts in early part of the year. 1 post currently vacant not currently being replaced due to recruitment freeze. £34k underspend on non salary budgets.	-19
Management of Markets, Employment Sites and Premises	216	0	0	216	223	0	0	223	8		7
Commercial Properties	54	-486	537	105	126	-574	537	89	-16	Reasonably high occupancy rates currently	-5
Provision Markets	719	-584	366	501	660	-491	366	535	34	Low occupancy rates has resulted in a shortfall of £93k in anticipated income. This is offset by savings made in premises related costs.	40
Asset Sales	21	0	0	21	28	0	0	28	7		-4
Operational Depots	490	0	-326	165	495	0	-326	169	4		5
Administrative Buildings	4,647	-888	-3,386	374	4,426	-728	-3,386	313	-61	£42k savings on employee costs due to vacancies and recruitment freeze. £19k savings estimated on premises related running costs.	-4
Industrial Premises	613	-1,638	942	-82	857	-1,947	942	-148	-66	Relatively High occupancy rates currently	-67
The Beacon	252	-151	50	151	253	-138	50	165	13	Decrease in demand for office space.	-4
County Farms	83	-368	522	236	90	-368	522	243	7		-0
Livestock Markets	65	-120	3	-51	20	-38	3	-15	36	Potential shortfall in income at Llandovery and Carmarthen Marts pending receipt of turnover figures from the respective operators	27
Property Division Business Unit	136	0	22	159	0	0	22	22	-136	Vacant HOS post awaiting further review of new divisional structure	-136
Property Maintenance Business Unit	1,170	-1,351	65	-117	1,156	-1,337	65	-117	0		0
Property Maintenance Operational	12,151	-12,507	183	-173	15,881	-16,019	183	44	217	£18k deficit due to pay award. Following Housing Disaggregation a review of recharges needs to be undertaken to take account of revised operating costs.	194
Property Maintenance - Notional Allocation	2,800	0	13	2,812	2,800	0	13	2,812	0		0
Schools Handyvan Service	0	0	0	0	243	-243	0	-0	-0		0
Mechanical and Electrical Schools & other LEA SLA	515	-515	0	0	515	-515	0	-0	-0		0
Pumping Stations	57	0	0	57	57	0	0	57	-0		0
Property Design - Business Unit	2,634	-3,010	165	-211	2,853	-3,317	165	-298	-87	Review of projected income based on current vacancies	-55
Design & Professional Services Frameworks	0	0	0	0	113	-113	0	0	0		-0
Externally Funded Schemes	9,001	-8,997	303	307	7,376	-7,372	303	307	-0		-0
<b>Total Regeneration, Digital &amp; Policy</b>	<b>45,651</b>	<b>-31,972</b>	<b>-612</b>	<b>13,067</b>	<b>48,197</b>	<b>-34,633</b>	<b>-612</b>	<b>12,953</b>	<b>-115</b>		<b>-9</b>

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<b>Financial Services</b>											
Corporate Services Management Team	514	-153	-422	-61	515	-157	-422	-64	-3		-5
Accountancy	1,942	-510	-1,253	179	1,940	-476	-1,253	211	32	£35k overall shortfall on income targets consisting of a £22k shortfall on deputyship income and £13k of other smaller income shortfalls. £29k net underspend on vacant posts during the year; £26k net overspend on supplies and services.	52
Treasury and Pension Investment Section	284	-226	-70	-12	283	-228	-70	-15	-4		-3
Grants and Technical	370	-120	-218	32	326	-72	-218	36	4		3
Payroll Control	104	0	-88	16	107	0	-88	19	3		-0
Payments	609	-87	-457	65	597	-82	-457	58	-8		-5
Pensions	1,728	-1,639	-58	31	1,707	-1,618	-58	31	0		0
Audit Fees	331	-101	4	235	326	-101	4	230	-5		-5
Bank Charges	64	0	1	65	52	0	1	53	-12	Forecast underspend on Bank Charges	-25
Wales Pension Partnership	89	-89	0	-0	66	-66	0	-0	-0		0
Miscellaneous Services	8,111	-131	1,709	9,689	7,556	-20	1,709	9,245	-444	£432k underspend on pre LGR pension costs. £12k underspend on Subscriptions	-442
<b>Financial Services Total</b>	<b>14,147</b>	<b>-3,055</b>	<b>-852</b>	<b>10,240</b>	<b>13,474</b>	<b>-2,818</b>	<b>-852</b>	<b>9,805</b>	<b>-436</b>		<b>-429</b>
<b>Revenues &amp; Financial Compliance</b>											
Procurement	643	-37	-551	55	581	-37	-551	-7	-62	Underspend on staff, due to 2 being on maternity leave, one on reduced hours and 2 vacancies during the first quarter of the year.	-62
Audit	518	-21	-463	34	526	-37	-463	26	-8		0
Risk Management	166	-1	-149	17	166	-0	-149	17	0		-20
Business Support Unit	150	0	-81	69	128	0	-81	47	-22	Vacant post during year. Will not be filled in 2023/24.	-11
Corporate Services Training	55	0	-59	-4	25	0	-59	-35	-30	Underspend based upon current demand for courses.	-30
Local Taxation	1,040	-776	528	791	1,156	-725	528	959	168	Large overspend on postage costs following price increases in recent years of £115k, along with a reduction in anticipated income received from recovering court costs based on 2022/23 figures.	147
Council Tax Reduction Scheme	18,385	0	78	18,463	18,238	0	78	18,316	-146	Underspend anticipated based on current levels of demand.	-225
Rent Allowances	34,823	-35,040	1,495	1,278	34,409	-34,599	1,495	1,305	27	Projection based on 2022/23 claims.	27
Rates Relief	251	0	5	256	155	0	5	160	-96	Low take-up anticipated based on current demand.	-97
Housing Benefits Admin	1,766	-755	-877	134	1,347	-661	-877	-191	-325	Net shortfall on grants income receivable of £94k compared with budget, offset by 10.5FTE current vacant posts within the section due to difficulties with recruitment.	-312
Revenues	1,089	-148	-755	186	1,235	-175	-755	304	118	£116k overspend on bank charges due to significant increase in the number of card payments in recent years.	92
<b>Revenues &amp; Financial Compliance Total</b>	<b>58,888</b>	<b>-36,779</b>	<b>-830</b>	<b>21,279</b>	<b>57,967</b>	<b>-36,234</b>	<b>-830</b>	<b>20,903</b>	<b>-376</b>		<b>-491</b>
<b>TOTAL FOR CORPORATE PERFORMANCE &amp; RESOURCES</b>	<b>133,778</b>	<b>-75,422</b>	<b>-6,197</b>	<b>52,160</b>	<b>135,218</b>	<b>-78,055</b>	<b>-6,197</b>	<b>50,966</b>	<b>-1,194</b>		<b>-1,034</b>